



NEWPORT SCHOOL DISTRICT

NEWPORT HIGH SCHOOL PRINCIPAL VACANCY

NHS-OUR SCHOOL

Newport High School, which serves students in grades 9-12, with expected enrollment for 2022-23 of approximately 300 students. The staff, which includes 41 certificated, administrative, and classified support, are a talented and committed group of individuals. They have high expectations for student learning and behavior, taking seriously their responsibility to not only provide curriculum and activities that prepare students to meet state learning goals, but also to provide an environment that supports, educates, and inspires every Griz, every day!

THE POSITION

The Newport School District invites exceptional candidates to apply for the position of Principal of Newport High School. The successful candidate will be expected to assume the position at Newport High School no later than July 1, 2022. For this leadership position, the District is seeking a dedicated, caring individual with a child-centered philosophy and the ability to lead a mature staff in a supportive and well-established community school.

CANDIDATE REQUIREMENTS

Applicants must possess or be eligible for a valid Washington State principal's credential. Preference will be given to candidates with previous classroom experience. Preference will also be given for administrative experience at the high school level, and to those who can demonstrate a strong understanding of content areas, school-wide discipline and implementation of varied programs according to student need. Candidates must possess a record of exceptional human relations skills.

PRINCIPAL EXPECTATIONS

- ✓ Be able to articulate a clear vision for NHS.
- ✓ Be responsible for developing more personal, data driven, supportive programs for all students grades 9-12.
- ✓ Build a quality schedule for student success.
- ✓ Promote the development of a positive school climate.
- ✓ Provide leadership, consistency, and follow-through in all aspects of student supervision and discipline.
- ✓ Ensure implementation of curriculum for all students (including Advanced Placement, regular programs, special services, vocational programs and Alternative Learning Experiences).
- ✓ Facilitate development of programming options and interventions for at-risk students.
- ✓ Supervise, evaluate, and encourage growth in all staff.
- ✓ Facilitate shared decision-making and consensus.
- ✓ Administrate policies, procedures, laws, etc.
- ✓ Participate actively as a member of the District's administrative team.
- ✓ Collaborate with staff, students, and community to increase the number of students graduating on time.
- ✓ Become involved in community affairs, professional association activities and programs of professional growth.

QUALIFICATIONS

- * Must favorably pass the Washington State Patrol/FBI background check.
- * Demonstrate success by training/experience which recognizes all children as learners.
- * Demonstrates sound decision-making skills that encourages and values participation by students and staff members.
- * Be able to develop effective parent, family and community partnerships.
- * Be sensitive to individual needs and be flexible when dealing with students, parents and staff members.
- * Must be able and enthusiastically willing to work with students and coaches.
- * Have a working knowledge of high school operations.
- * Have a working knowledge of sports activities, district policies, state laws, and WIAA regulations.
- * Demonstrate organizational, staff leadership, and supervisory skills.
- * Establish and maintain good working relationships with high school students, staff members, and parents.
- * Demonstrate ability to communicate effectively in written and oral form.
- * Have an understanding of proper district and building budgets and facility use procedures.

- * Demonstrate mature behavior and ability to use sound judgment in working with parents, students, staff and community.
- * Demonstrate record keeping skills and use of good organization systems.
- * Demonstrate interest and ability in supervising student activities and athletic events.
- * Demonstrate the ability to work independently and with minimum supervision.
- * Demonstrate initiative, flexibility, adaptability and dependability in the position and as situations warrant.
- * Ability to handle first aid situations (cuts, bruises, broken bones, bleeding, etc.) in a calm manner. Valid first aid card required.
- * Demonstrate a commitment to providing equal opportunity to students.

TIMELINE

- > Announcement Date: May 12, 2022
- > Closing Date: June 1, 2022
- > Screen Applications/ Call for Interviews: June 2-7, 2022
- > Finalist interviews: June 13-14, 2022

APPLICATION WILL INCLUDE:

- A completed and submitted online Newport School District Administrative application which includes:
 - Current resume;
 - Three letters of recommendation;
 - Three references (email addresses required);
 - Copy of Certificate;
 - College transcripts; and
 - Letter of interest (1-2 pages) explaining how your qualifications and experience meet the expectations that have been established for the position.

All application materials need to be submitted online at: <https://www.newportgriz.com/domain/16>

David E. Smith Jr., Ed.D
Superintendent
Newport School District
P.O. Box 70
Newport, WA 99156
(509) 447-3167

AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER

Newport School District Non-Discrimination Statement

Newport School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups.

The following employee has been designated to handle questions and complaints of alleged discrimination:

Superintendent David E. Smith, Jr,
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